

**Republican Valley Library System Board Meeting – Annual Meeting**

**June 7, 2013 9:30 am**

**Superior Public Library**

**Superior, NE**

**PRESENT:** Jody Crocker, Dixie Codner, Annette Eisenhart, Pat Hughes, Tim Johnson, Vicki Perrie, Sky Seery, Dana Wade, Claudette Wielechowski, Beth Falla, Mo Khamouna

**ABSENT:** Jane Hilton

**ALSO PRESENT:** Denise Harders (System Administrator), Kay Kloppenborg (Assistant), Richard Miller (NLC Rep)

**Agenda**

**CALL TO ORDER/ROLL CALL:** Vicki Perrie called the meeting to order at 9:34 am.

**APPROVAL OF MINUTES:** (3.1.13) Annette Eisenhart moved to accept the minutes, Dana Wade seconded with a one letter correction.

**FINANCIAL REPORT:** 92% spent, with one month left. Cross reference with New Business, Budget. We included a \$6,000 carryover, but there was a miscalculation on the account balances so there won't be as much left as originally thought. Changes to next year's budget will be made with the Executive Board for approval by the new board in Sept. Office insurance needs to be paid yet, as well as June payroll, Bulk Loan payments, office rent, and credit card bill. Denise proposed to eliminate the Money Market savings account as we're not earning any interest to make it worth the time and it would cut out confusion. Having NLC deposit money into checking account would then happen. Tim Johnson moved to eliminate the savings account, Claudette Wielechowski seconded. The motion was passed. There was talk of the internet provider. Denise is going to get internet quotes from other companies for the providers.

**CORRESPONDENCE:** Received a note of thanks for ordering puppets.

**DIRECTOR'S REPORT:** Denise has been busy with plenty of workshops, Valley Visits and taught a Basic Skills in April and another now. Several planning committees and working on bus trip to ALA in Chicago. Denise will take the RVLS vehicle to the Lincoln drop off, as it is cost effective (as opposed to taking a personal vehicle and using the \$.56 mile). Annette Eisenhart moved to allow Denise to take the system car. Dixie Codner seconded and the motion passed. There was a question on the attendance of conferences by Denise and how much of the budget is spent for employee development. After much discussion – it's good to have good representation at these events but of course budget is always a concern. Richard brought up a good point about the board needing to realign the focus and is probably just what we needed {Diggin' the philosophy, Richard!} Denise also shared info about the Library Leadership Institute that will take place in August. **Workshops on Demand** is a program that Denise will present for libraries, no charge for the 2-hour workshop was discussed. See it on the RVLS website.

**OLD BUSINESS:**

**RVLS Board Nominations** – Claudette, Vicki and Sky are facing ending terms. Claudette is not running, Robyn Johnston is interested in a position and Vicki and Sky are running again.

**Director Job Description & System Plan of Service** - Vicki Perrie made a motion to accept the Director Job Description and Plan of Service. Annette seconded and the motion passed.

**2013-14 Board Meeting Schedule –**

September 6, 2013 – Lied Imperial Library, Imperial

November 1, 2013 – Teleconference

January 3, 2014 – Teleconference

March 7<sup>th</sup>, 2014 – Jane Hilton, Elwood Public Library

June 6<sup>th</sup>, 2014 – Annual Meeting Location TBD

**NEW BUSINESS:**

**Budget** – See Financial Report. Trying to cut here and there. The Pitney-Bowes postage meter was eliminated {Yay!}

**Employment Contracts** – Contracts were discussed with changes made accordingly. #4 on the System Director was changed from visiting to contacting. They will be ready for the Board President to sign in September.

**OTHER BUSINESS:**

**System Reorganization** – There could be several changes made. Talk of reorganization of the systems to reduce the number. There is a meeting in Lexington on August 21<sup>st</sup> to discuss the possibilities, a board member needs to attend and Pat Hughes has agreed to go with Denise.

**NLC COMMISSIONERS REPORT:** Steve was in CO {sitting by the lake with his dog! Lucky duck!} – no report.

**NLC REPRESENTATIVE REPORT:** New accreditation guidelines are in effect – a new 3 level points system. 7 NE libraries receive Kreutz Bennett Grants - they include Albion, Hildreth, Wausa, Mitchell, Osmond, Valley & Walthill. Libraries are encouraged to learn to create data collection forms, this from North Dakota State Library. ARSL Conference is in Omaha on 9.25-28, check out the scholarships and watch the Commission's website for details for grants. 6.15.13 is the deadline for nominating One Book One Nebraska 2014, get those nominations in. Check out the new Talking Book video aimed at Students and School libraries. Visit the NLC website for the upcoming Basic Skills classes. Want to know more about CatExpress? Contact Christa Burns and finally, don't forget about NCompass Live.

Mo adjourned the meeting with a short break before the start of the Annual Meeting. {Special thanks to Vicki and Peggy for hosting annual meeting this year! They had delish appetizers in the morning, yum!}

**NEXT BOARD MEETING:** September 6, 2013 Lied Imperial Library, Imperial